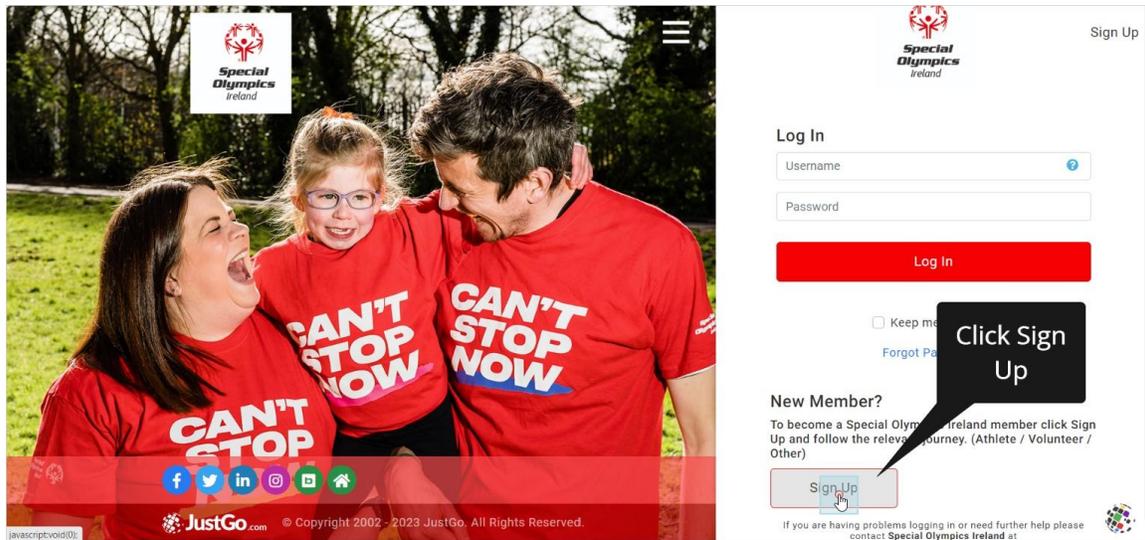


# New Athlete Application steps

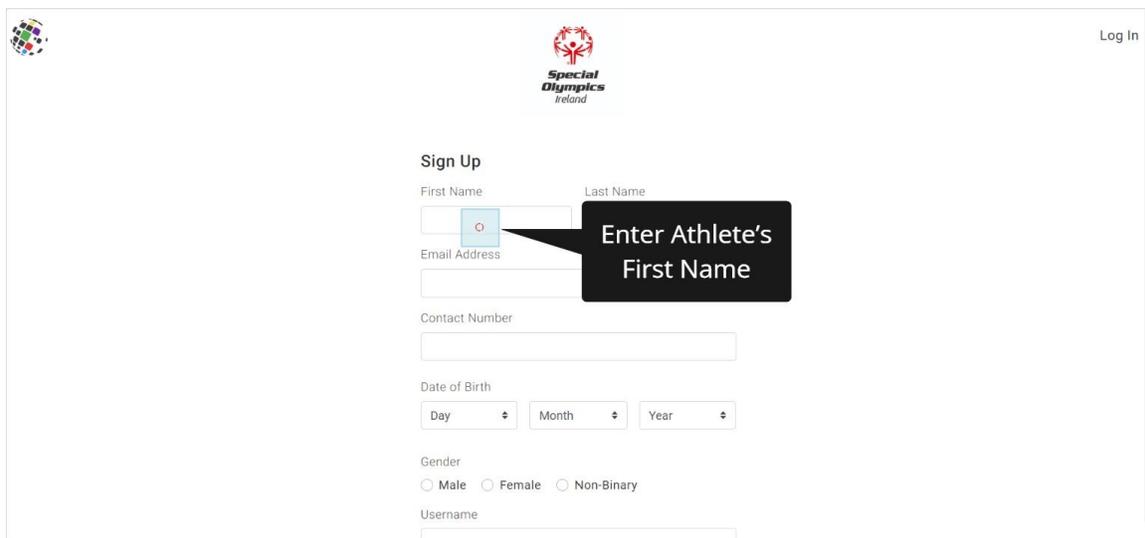
## 1. Sign Up

### 1.1 Click Sign Up



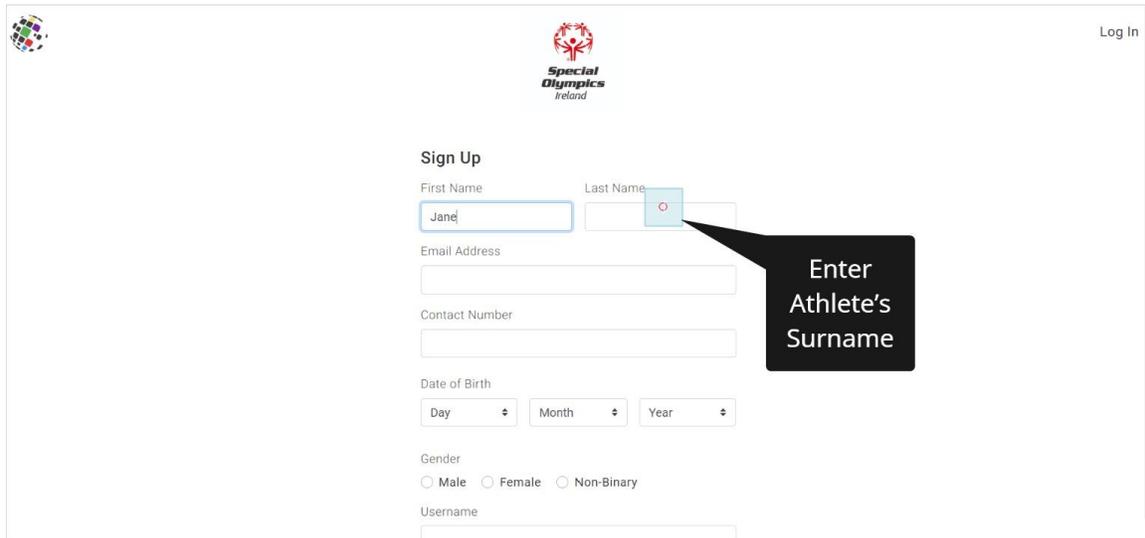
The screenshot shows the Special Olympics Ireland website. On the left is a large image of three people in red 'CAN'T STOP NOW' t-shirts. On the right is the navigation menu with a 'Sign Up' link. Below the menu is a 'Log In' section with fields for 'Username' and 'Password', and a red 'Log In' button. A 'Keep me logged in' checkbox and a 'Forgot Password' link are also present. Below that is a 'New Member?' section with a 'Sign Up' button. A black callout box with white text 'Click Sign Up' points to the 'Sign Up' button. At the bottom of the 'New Member?' section, there is a note: 'If you are having problems logging in or need further help please contact Special Olympics Ireland at [phone icon]'. The footer includes 'JustGo.com' and copyright information.

### 1.2 Enter Athlete's First Name



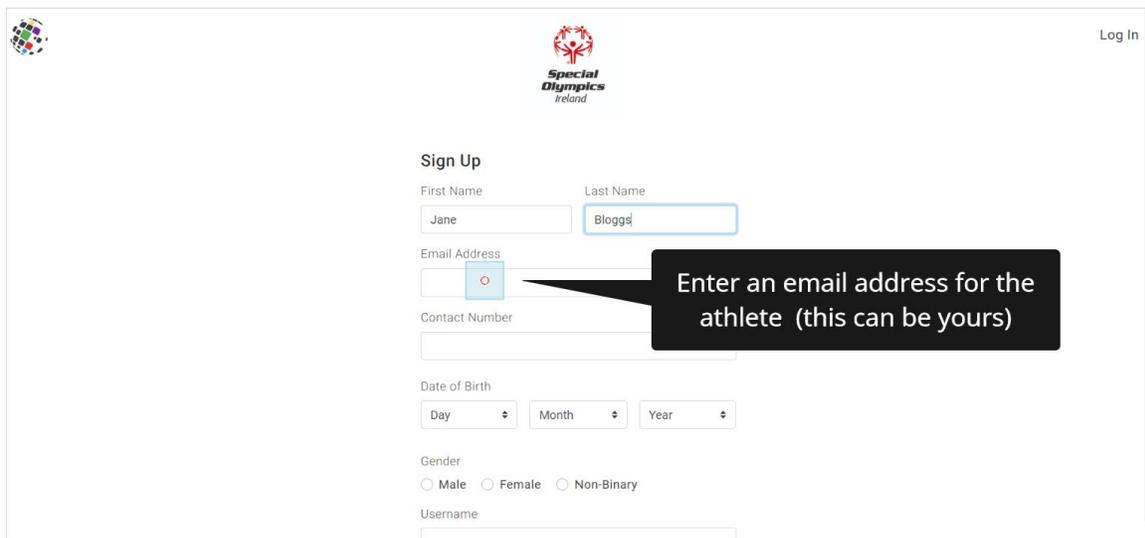
The screenshot shows the 'Sign Up' form on the Special Olympics Ireland website. The form includes fields for 'First Name', 'Last Name', 'Email Address', 'Contact Number', 'Date of Birth' (with dropdowns for Day, Month, and Year), 'Gender' (with radio buttons for Male, Female, and Non-Binary), and 'Username'. A black callout box with white text 'Enter Athlete's First Name' points to the 'First Name' input field. The 'Special Olympics Ireland' logo is at the top center, and a 'Log In' link is at the top right. The footer contains a globe icon.

### 1.3 Enter Athlete's Surname



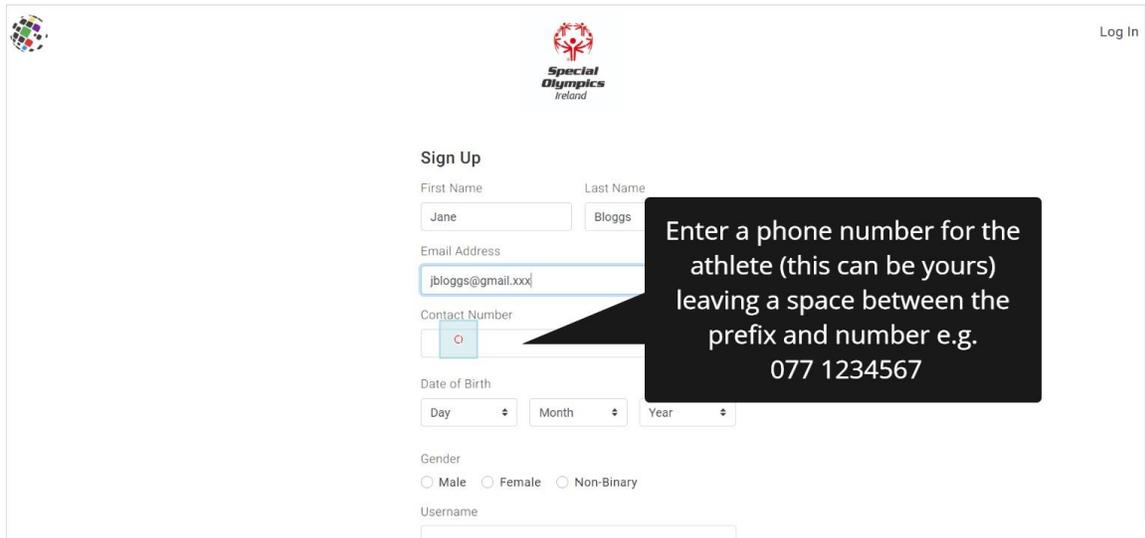
The screenshot shows the 'Sign Up' form for Special Olympics Ireland. The 'First Name' field contains 'Jane' and the 'Last Name' field is highlighted with a blue border and a red circle. A black callout box with white text points to the 'Last Name' field, containing the text 'Enter Athlete's Surname'. Other fields include 'Email Address', 'Contact Number', 'Date of Birth' (with Day, Month, and Year dropdowns), 'Gender' (with radio buttons for Male, Female, and Non-Binary), and 'Username'.

### 1.4 Enter the athlete's email



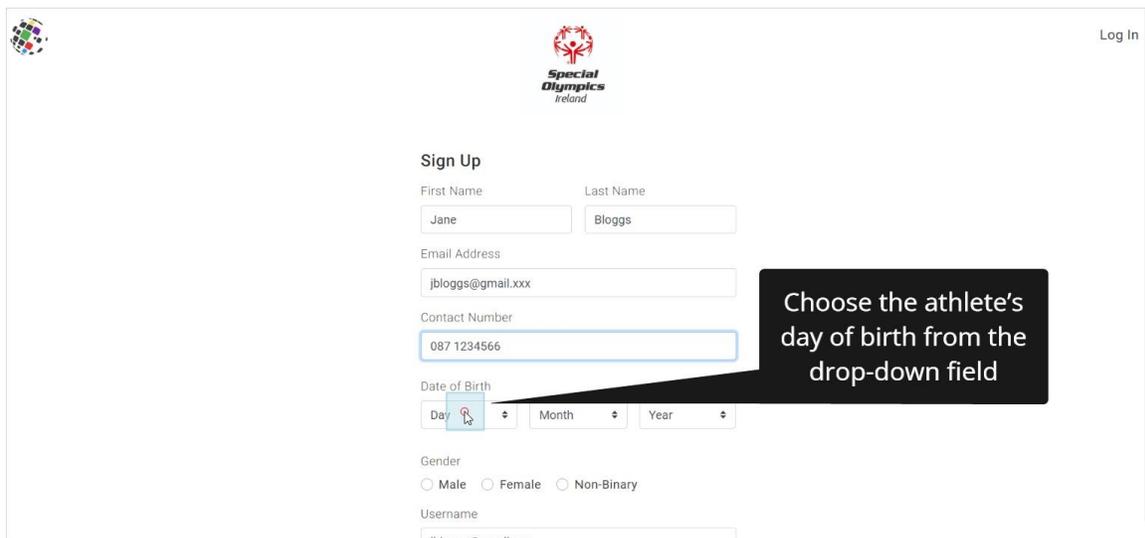
The screenshot shows the 'Sign Up' form for Special Olympics Ireland. The 'First Name' field contains 'Jane' and the 'Last Name' field contains 'Bloggs'. The 'Email Address' field is highlighted with a blue border and a red circle. A black callout box with white text points to the 'Email Address' field, containing the text 'Enter an email address for the athlete (this can be yours)'. Other fields include 'Contact Number', 'Date of Birth' (with Day, Month, and Year dropdowns), 'Gender' (with radio buttons for Male, Female, and Non-Binary), and 'Username'.

## 1.5 Enter the athlete's phone number



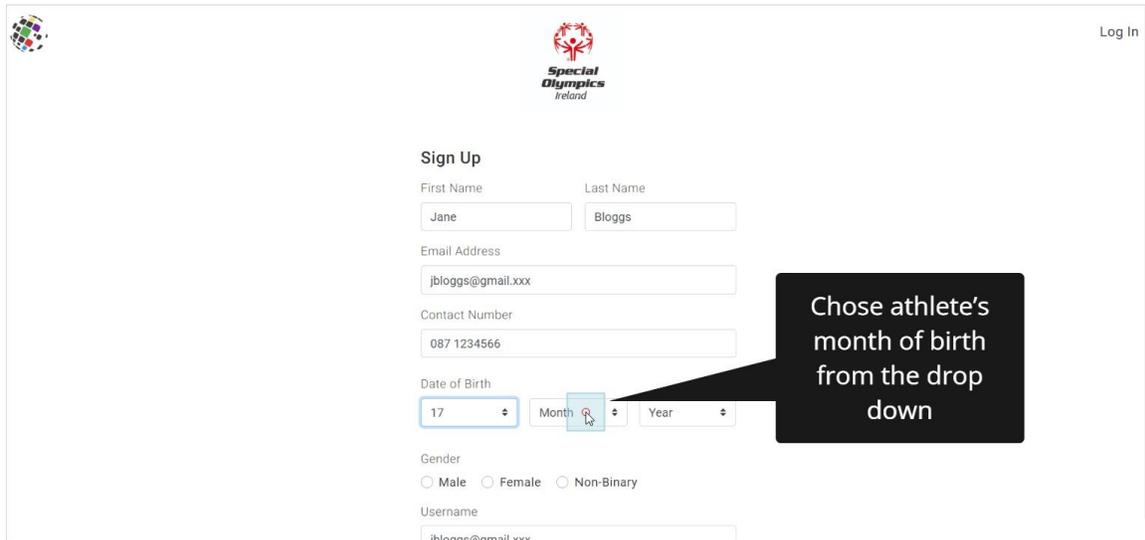
The screenshot shows the 'Sign Up' form for Special Olympics Ireland. The form includes fields for First Name (Jane), Last Name (Bloggs), Email Address (jbloggs@gmail.xxx), Contact Number, Date of Birth (Day, Month, Year), Gender (Male, Female, Non-Binary), and Username. A callout box points to the Contact Number field, which contains a red 'x' icon. The callout text reads: 'Enter a phone number for the athlete (this can be yours) leaving a space between the prefix and number e.g. 077 1234567'.

## 1.6 Enter the athlete's date of birth



The screenshot shows the 'Sign Up' form for Special Olympics Ireland. The form includes fields for First Name (Jane), Last Name (Bloggs), Email Address (jbloggs@gmail.xxx), Contact Number (087 1234566), Date of Birth (Day, Month, Year), Gender (Male, Female, Non-Binary), and Username. A callout box points to the Date of Birth field, specifically the Day dropdown menu. The callout text reads: 'Choose the athlete's day of birth from the drop-down field'.

## 1.7 Chose athlete's month of birth



The screenshot shows the 'Sign Up' form for Special Olympics Ireland. The form includes fields for First Name (Jane), Last Name (Bloggs), Email Address (jbloggs@gmail.xxx), Contact Number (087 1234566), Date of Birth (Month: 17, Year: ), Gender (Male, Female, Non-Binary), and Username (jbloggs@gmail.xxx). A callout box points to the 'Month' dropdown menu, indicating that the athlete's month of birth should be chosen from this menu.

Special Olympics Ireland

Log In

### Sign Up

First Name: Jane Last Name: Bloggs

Email Address: jbloggs@gmail.xxx

Contact Number: 087 1234566

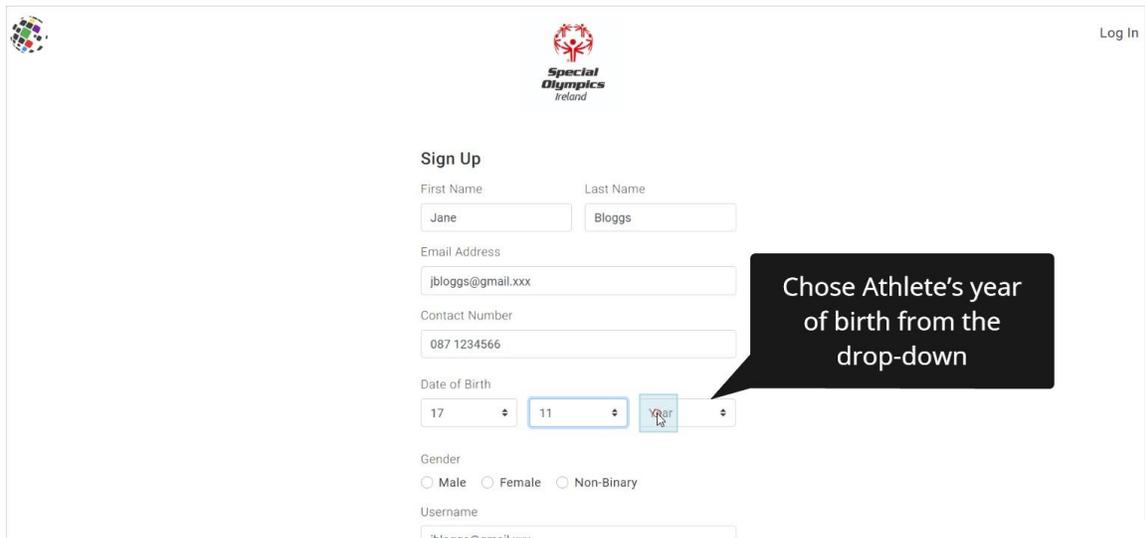
Date of Birth: 17 Month Year

Gender:  Male  Female  Non-Binary

Username: jbloggs@gmail.xxx

Chose athlete's month of birth from the drop down

## 1.8 Choose Athlete's year of birth



The screenshot shows the 'Sign Up' form for Special Olympics Ireland. The form includes fields for First Name (Jane), Last Name (Bloggs), Email Address (jbloggs@gmail.xxx), Contact Number (087 1234566), Date of Birth (Month: 11, Year: ), Gender (Male, Female, Non-Binary), and Username (jbloggs@gmail.xxx). A callout box points to the 'Year' dropdown menu, indicating that the athlete's year of birth should be chosen from this menu.

Special Olympics Ireland

Log In

### Sign Up

First Name: Jane Last Name: Bloggs

Email Address: jbloggs@gmail.xxx

Contact Number: 087 1234566

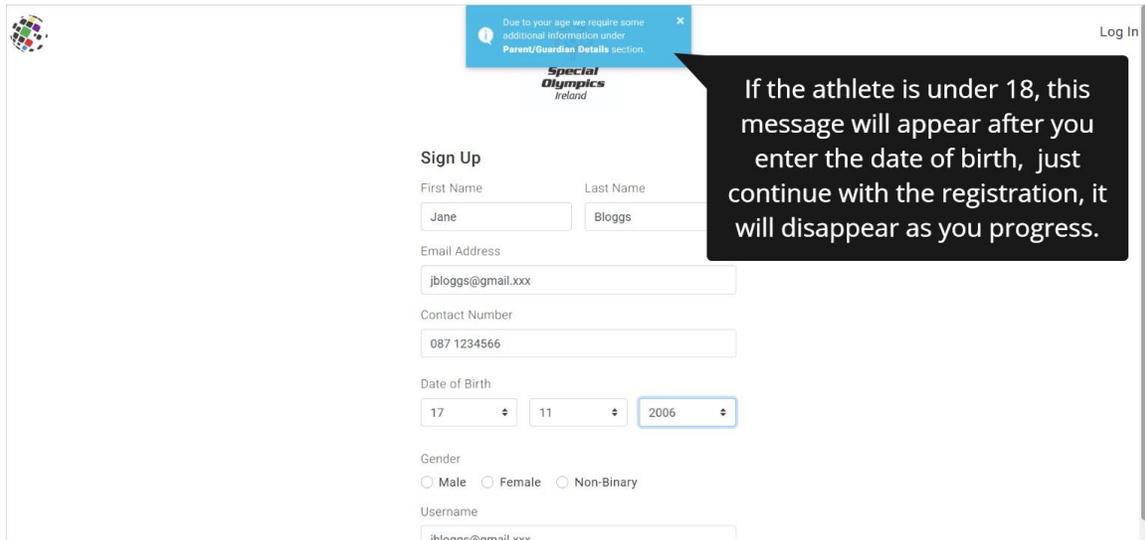
Date of Birth: 17 11 Year

Gender:  Male  Female  Non-Binary

Username: jbloggs@gmail.xxx

Chose Athlete's year of birth from the drop-down

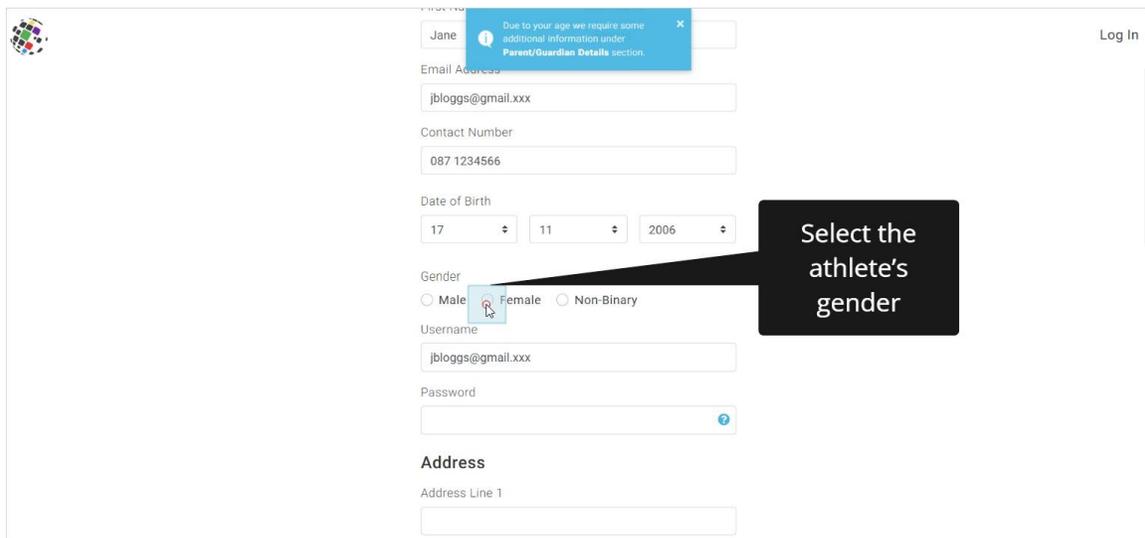
## 1.9 Under 18 Athlete prompt



The screenshot shows the registration form for Special Olympics Ireland. A blue prompt message at the top reads: "Due to your age we require some additional information under Parent/Guardian Details section." The form fields are: First Name (Jane), Last Name (Bloggs), Email Address (jbloggs@gmail.xxx), Contact Number (087 1234566), Date of Birth (17/11/2006), Gender (Male, Female, Non-Binary), Username (jbloggs@gmail.xxx), and Password (jbloggs@gmail.xxx).

If the athlete is under 18, this message will appear after you enter the date of birth, just continue with the registration, it will disappear as you progress.

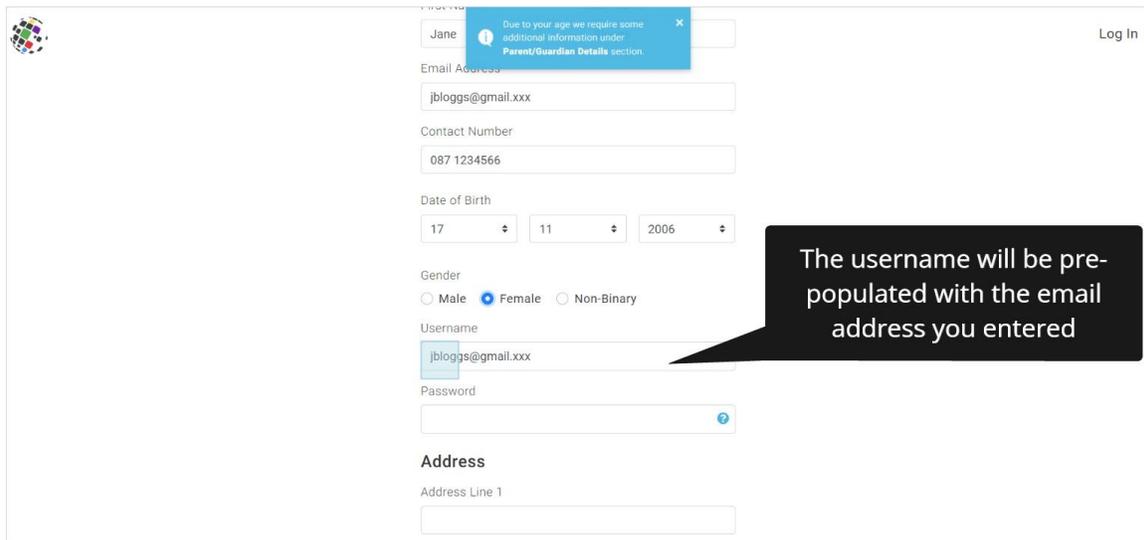
## 1.10 Chose the athlete's gender



The screenshot shows the registration form with the gender field highlighted. A blue prompt message at the top reads: "Due to your age we require some additional information under Parent/Guardian Details section." The form fields are: First Name (Jane), Last Name (Bloggs), Email Address (jbloggs@gmail.xxx), Contact Number (087 1234566), Date of Birth (17/11/2006), Gender (Male, Female, Non-Binary), Username (jbloggs@gmail.xxx), Password (jbloggs@gmail.xxx), and Address (Address Line 1).

Select the athlete's gender

## 1.11 Username will be pre-populated with email address

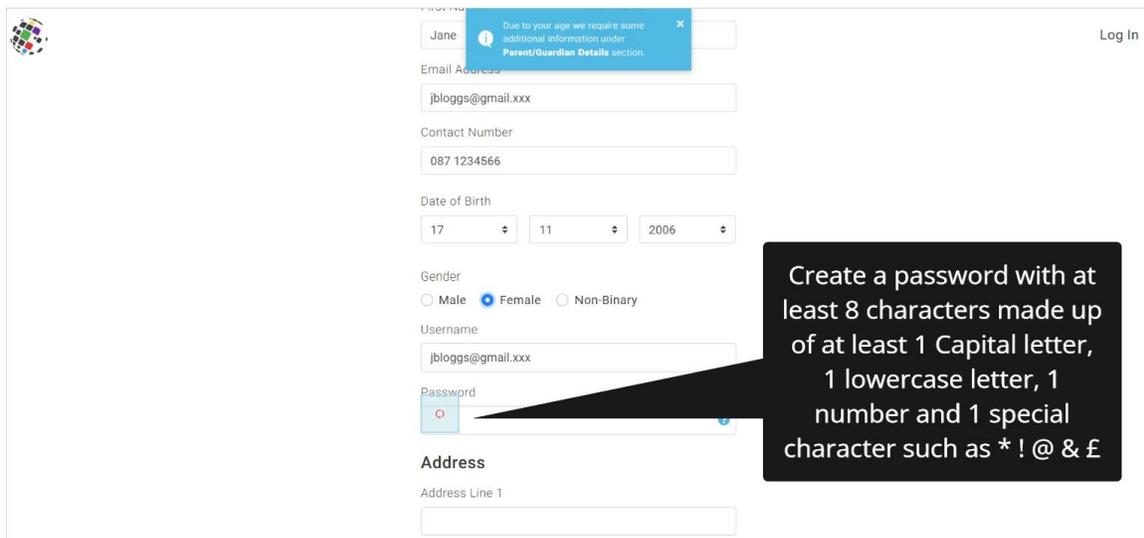


The screenshot shows a registration form with the following fields and values:

- Name: Jane
- Email Address: jbloggs@gmail.xxx
- Contact Number: 087 1234566
- Date of Birth: 17 / 11 / 2006
- Gender:  Female
- Username: jbloggs@gmail.xxx
- Password: (empty)
- Address Line 1: (empty)

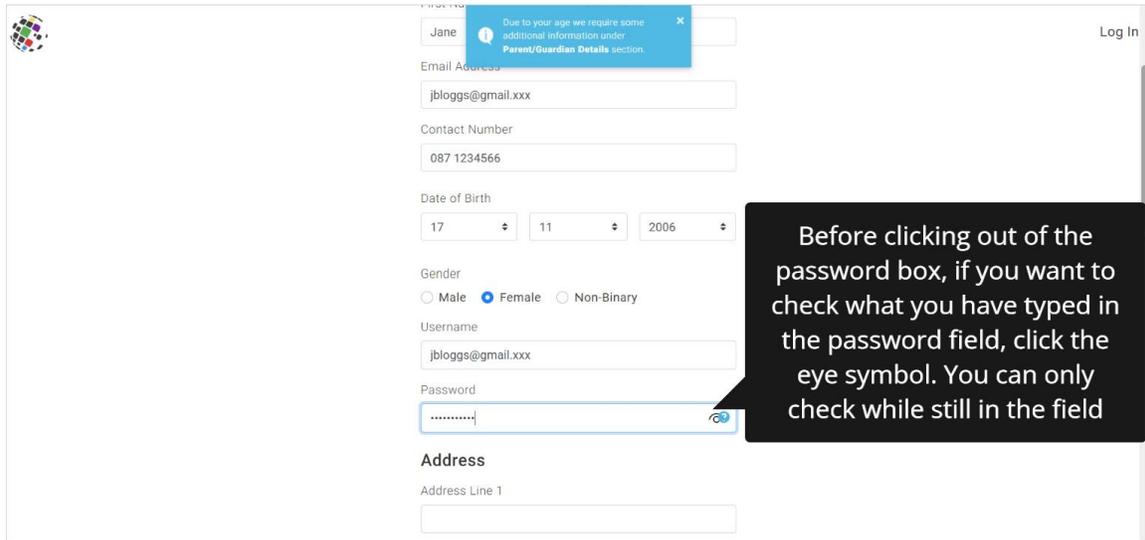
A blue notification box at the top states: "Due to your age we require some additional information under Parent/Guardian Details section." A black callout box points to the Username field with the text: "The username will be pre-populated with the email address you entered".

## 1.12 Create a password



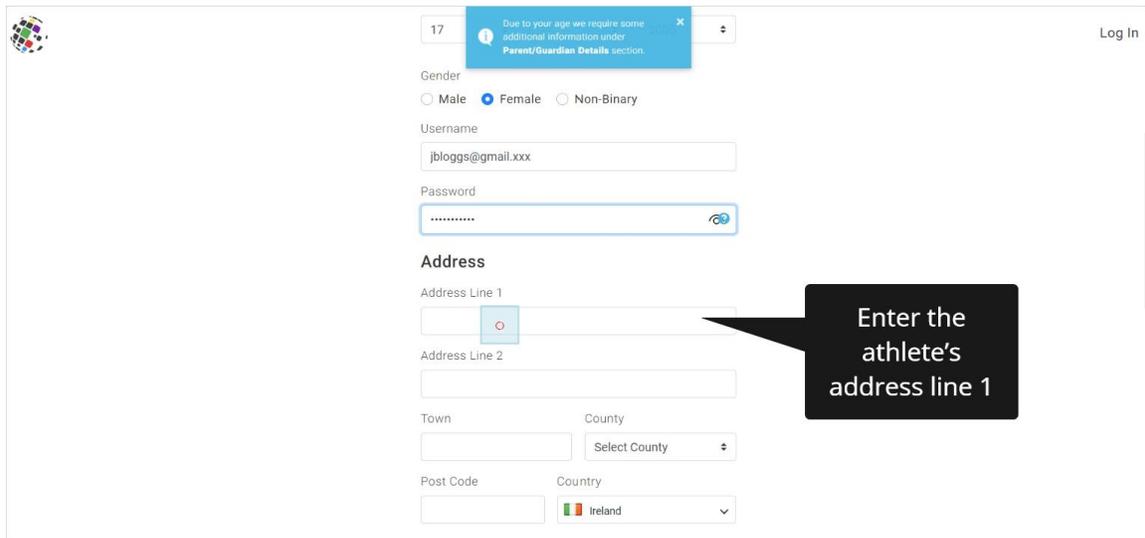
The screenshot shows the same registration form as above, but with the Password field highlighted. A black callout box points to the Password field with the text: "Create a password with at least 8 characters made up of at least 1 Capital letter, 1 lowercase letter, 1 number and 1 special character such as \* ! @ & £".

### 1.13 Check the Password



The screenshot shows a registration form with the following fields: Name (Jane), Email Address (jbloggs@gmail.xxx), Contact Number (087 1234566), Date of Birth (17/11/2006), Gender (Female selected), Username (jbloggs@gmail.xxx), Password (masked with dots), and Address Line 1. A blue notification banner at the top states: "Due to your age we require some additional information under Parent/Guardian Details section." A black callout box with white text points to the password field, containing the instruction: "Before clicking out of the password box, if you want to check what you have typed in the password field, click the eye symbol. You can only check while still in the field".

### 1.14 Enter the Address



This screenshot shows the same registration form as above, but with the address section expanded. The fields include: Address Line 1 (with a cursor), Address Line 2, Town, County (dropdown menu with "Select County" text), Post Code, and Country (dropdown menu with "Ireland" selected). A black callout box with white text points to the Address Line 1 field, containing the instruction: "Enter the athlete's address line 1".

## 1.15 Enter Address line 2 - optional

17 Due to your age we require some additional information under Parent/Guardian Details section. Log In

Gender  
 Male  Female  Non-Binary

Username  
jbloggs@gmail.xxx

Password  
.....

**Address**

Address Line 1  
Bloggsville

Address Line 2

Town County  
 Select County

Post Code Country  
 Ireland

This field is optional in the address

## 1.16 Enter the city, town or townland

17 Due to your age we require some additional information under Parent/Guardian Details section. Log In

Gender  
 Male  Female  Non-Binary

Username  
jbloggs@gmail.xxx

Password  
.....

**Address**

Address Line 1  
Bloggsville

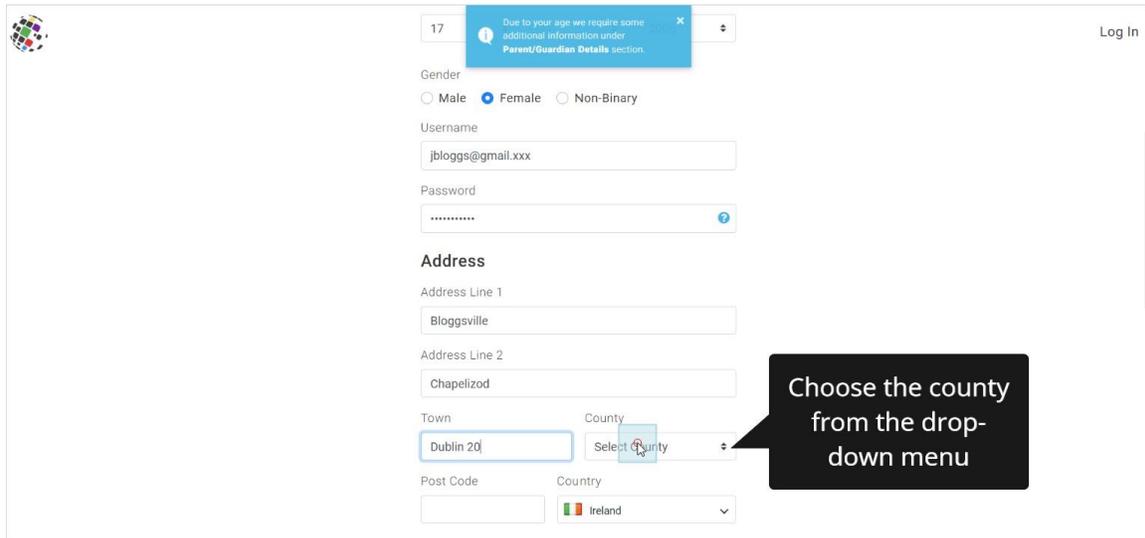
Address Line 2  
Chapelizod

Town County  
 Select County

Post Code Country  
 Ireland

Enter the city/ town or townland. If living in Dublin, use Dublin 1, Dublin 2, etc.

## 1.17 Choose the county



17 Due to your age we require some additional information under Parent/Guardian Details section. Log In

Gender  
 Male  Female  Non-Binary

Username  
jbloggs@gmail.xxx

Password  
.....

**Address**

Address Line 1  
Bloggsville

Address Line 2  
Chapelizod

Town  
Dublin 20

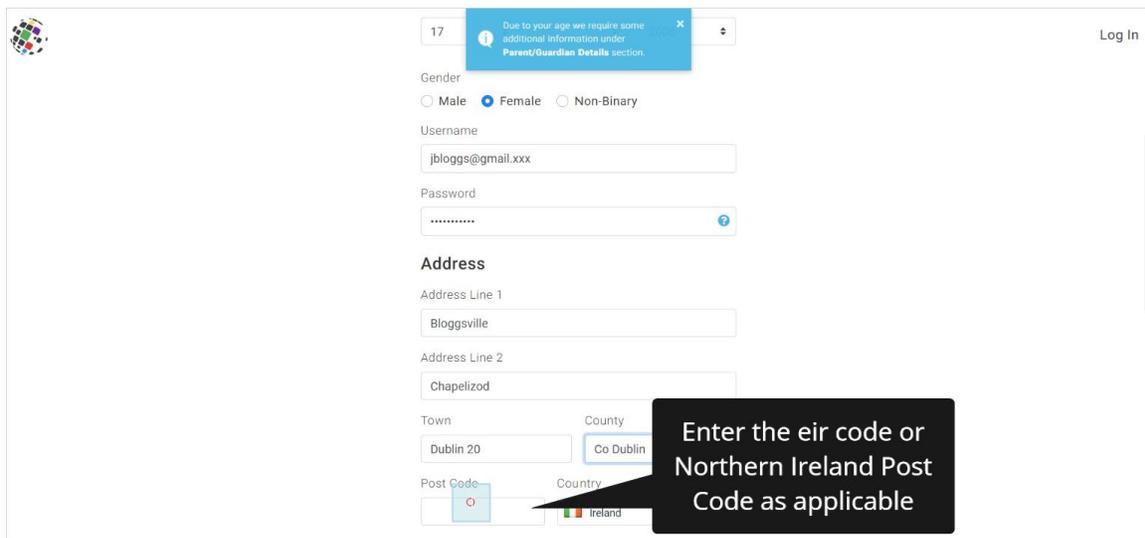
County  
Select County

Post Code  
.....

Country  
Ireland

Choose the county from the drop-down menu

## 1.18 Enter eir or post code



17 Due to your age we require some additional information under Parent/Guardian Details section. Log In

Gender  
 Male  Female  Non-Binary

Username  
jbloggs@gmail.xxx

Password  
.....

**Address**

Address Line 1  
Bloggsville

Address Line 2  
Chapelizod

Town  
Dublin 20

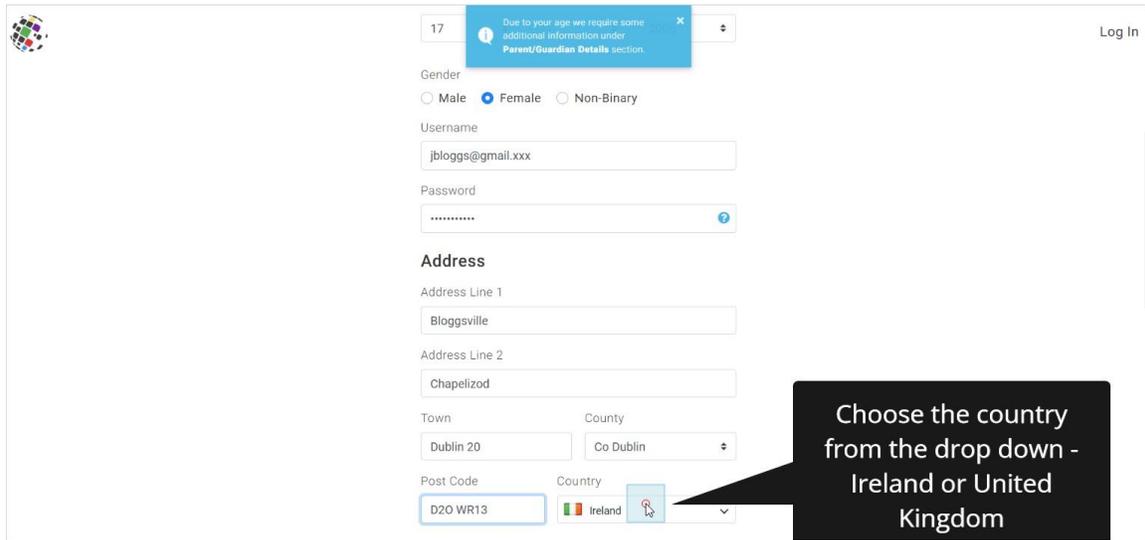
County  
Co Dublin

Post Code  
.....

Country  
Ireland

Enter the eir code or Northern Ireland Post Code as applicable

## 1.19 Choose the country



17 Due to your age we require some additional information under Parent/Guardian Details section. Log In

Gender  
 Male  Female  Non-Binary

Username  
jbloggs@gmail.xxx

Password  
.....

**Address**

Address Line 1  
Bloggsville

Address Line 2  
Chapelizod

Town  
Dublin 20

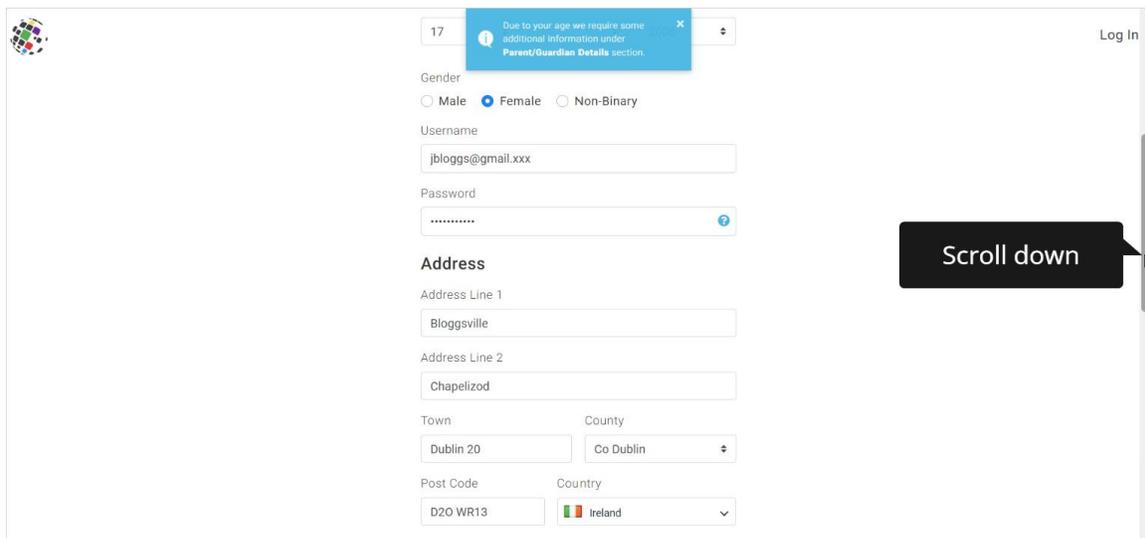
County  
Co Dublin

Post Code  
D20 WR13

Country  
Ireland

Choose the country from the drop down - Ireland or United Kingdom

## 1.20 Scroll down



17 Due to your age we require some additional information under Parent/Guardian Details section. Log In

Gender  
 Male  Female  Non-Binary

Username  
jbloggs@gmail.xxx

Password  
.....

**Address**

Address Line 1  
Bloggsville

Address Line 2  
Chapelizod

Town  
Dublin 20

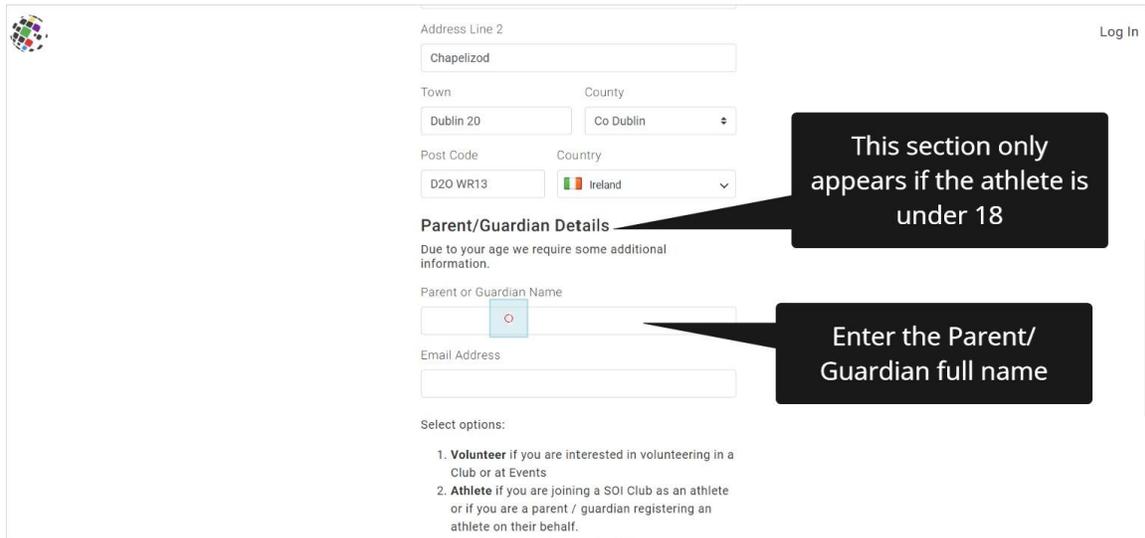
County  
Co Dublin

Post Code  
D20 WR13

Country  
Ireland

Scroll down

## 1.21 Enter Parent/Guardian - Under 18 athletes only



Address Line 2  
Chapelizod

Town County  
Dublin 20 Co Dublin

Post Code Country  
D20 WR13 Ireland

**Parent/Guardian Details**  
Due to your age we require some additional information.

Parent or Guardian Name

Email Address

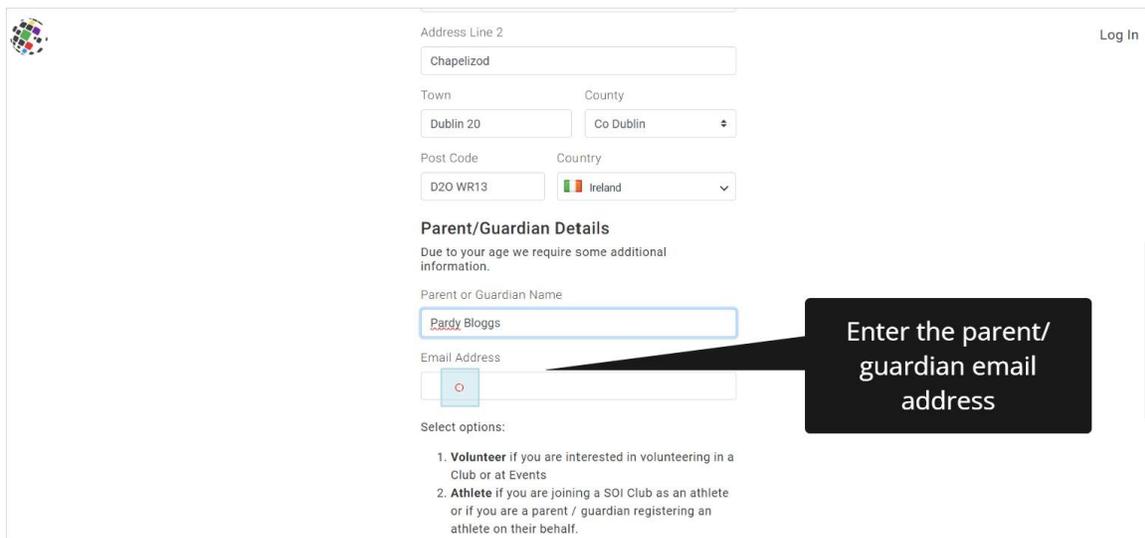
Select options:

1. **Volunteer** if you are interested in volunteering in a Club or at Events
2. **Athlete** if you are joining a SOI Club as an athlete or if you are a parent / guardian registering an athlete on their behalf.

**This section only appears if the athlete is under 18**

**Enter the Parent/Guardian full name**

## 1.22 Click



Address Line 2  
Chapelizod

Town County  
Dublin 20 Co Dublin

Post Code Country  
D20 WR13 Ireland

**Parent/Guardian Details**  
Due to your age we require some additional information.

Parent or Guardian Name

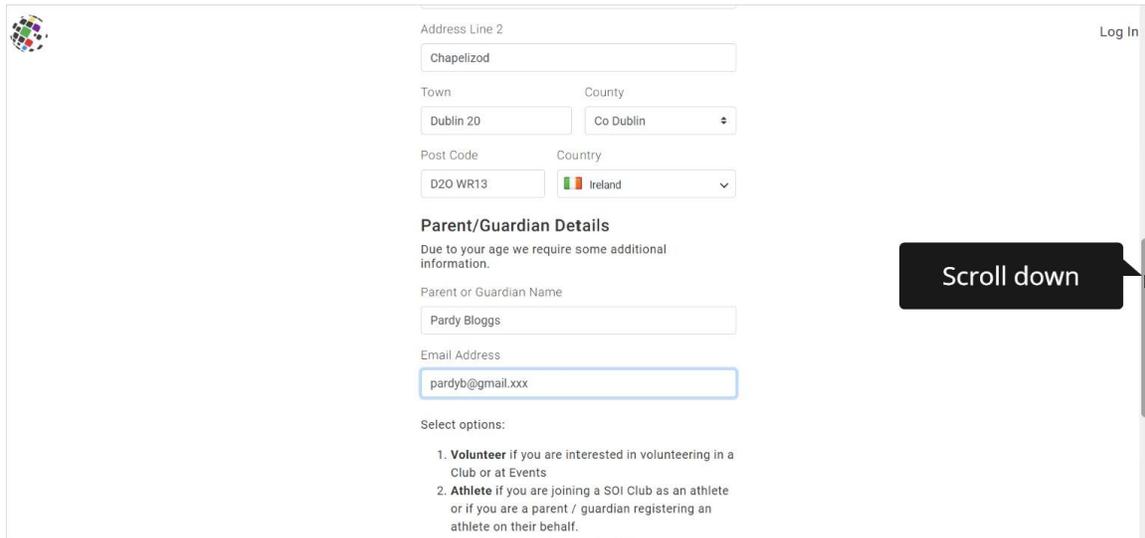
Email Address

Select options:

1. **Volunteer** if you are interested in volunteering in a Club or at Events
2. **Athlete** if you are joining a SOI Club as an athlete or if you are a parent / guardian registering an athlete on their behalf.

**Enter the parent/guardian email address**

## 1.23 Scroll Down



Address Line 2  
Chapelizod

Town County  
Dublin 20 Co Dublin

Post Code Country  
D20 WR13 Ireland

**Parent/Guardian Details**  
Due to your age we require some additional information.

Parent or Guardian Name  
Pardy Bloggs

Email Address  
pardyb@gmail.xxx

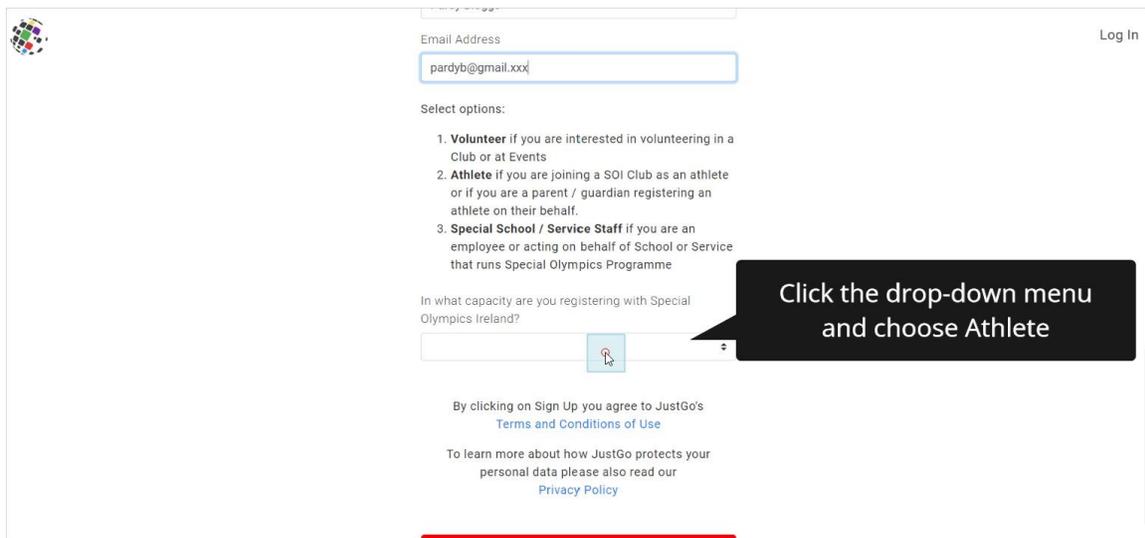
Select options:

- Volunteer** if you are interested in volunteering in a Club or at Events
- Athlete** if you are joining a SOI Club as an athlete or if you are a parent / guardian registering an athlete on their behalf.

Log In

Scroll down

## 1.24 Choose Athlete from the dropdown menu



Email Address  
pardyb@gmail.xxx

Select options:

- Volunteer** if you are interested in volunteering in a Club or at Events
- Athlete** if you are joining a SOI Club as an athlete or if you are a parent / guardian registering an athlete on their behalf.
- Special School / Service Staff** if you are an employee or acting on behalf of School or Service that runs Special Olympics Programme

In what capacity are you registering with Special Olympics Ireland?

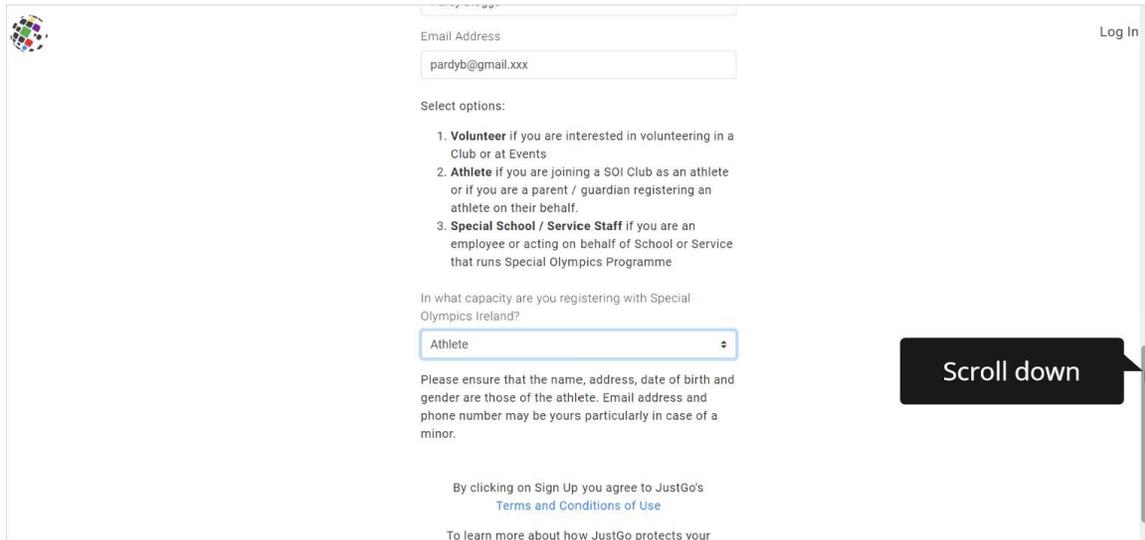
Click the drop-down menu and choose Athlete

By clicking on Sign Up you agree to JustGo's [Terms and Conditions of Use](#)

To learn more about how JustGo protects your personal data please also read our [Privacy Policy](#)

Log In

## 1.25 Scroll Down



The screenshot shows a registration form for Special Olympics Ireland. At the top left is the Special Olympics logo. On the right is a 'Log In' link. The form contains an 'Email Address' field with the text 'pardyb@gmail.xxx'. Below this is a 'Select options:' section with three numbered choices: 1. Volunteer, 2. Athlete, and 3. Special School / Service Staff. A dropdown menu is set to 'Athlete'. A black callout box with the text 'Scroll down' points to the scrollbar on the right side of the form. At the bottom, there is a 'Sign Up' button and links for 'Terms and Conditions of Use' and 'Privacy Policy'.

Email Address Log In

pardyb@gmail.xxx

Select options:

1. **Volunteer** if you are interested in volunteering in a Club or at Events
2. **Athlete** if you are joining a SOI Club as an athlete or if you are a parent / guardian registering an athlete on their behalf.
3. **Special School / Service Staff** if you are an employee or acting on behalf of School or Service that runs Special Olympics Programme

In what capacity are you registering with Special Olympics Ireland?

Athlete

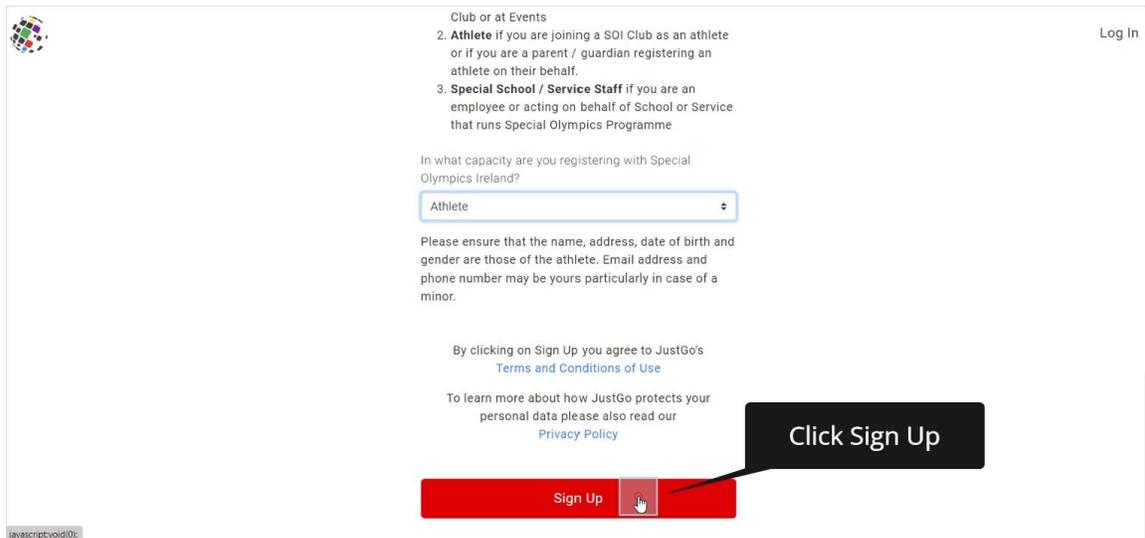
Please ensure that the name, address, date of birth and gender are those of the athlete. Email address and phone number may be yours particularly in case of a minor.

By clicking on Sign Up you agree to JustGo's [Terms and Conditions of Use](#)

To learn more about how JustGo protects your

Scroll down

## 1.26 Click Sign Up



This screenshot is similar to the previous one but shows the 'Sign Up' button at the bottom of the form. A black callout box with the text 'Click Sign Up' points to the red 'Sign Up' button. The form content is identical to the previous screenshot, including the logo, 'Log In' link, email field, selection options, dropdown menu, disclaimer, and privacy links.

Club or at Events Log In

2. **Athlete** if you are joining a SOI Club as an athlete or if you are a parent / guardian registering an athlete on their behalf.
3. **Special School / Service Staff** if you are an employee or acting on behalf of School or Service that runs Special Olympics Programme

In what capacity are you registering with Special Olympics Ireland?

Athlete

Please ensure that the name, address, date of birth and gender are those of the athlete. Email address and phone number may be yours particularly in case of a minor.

By clicking on Sign Up you agree to JustGo's [Terms and Conditions of Use](#)

To learn more about how JustGo protects your personal data please also read our [Privacy Policy](#)

Sign Up

Click Sign Up

javascript:void(0);

## 1.27 Opt in or out of Marketing

The screenshot shows a web form titled "Agreements & Opt-ins". At the top left is a "← Back" link, and at the top right is a green "Accept & Continue" button. Below the title is a section titled "Communication Preferences" with an upward arrow. The content includes:

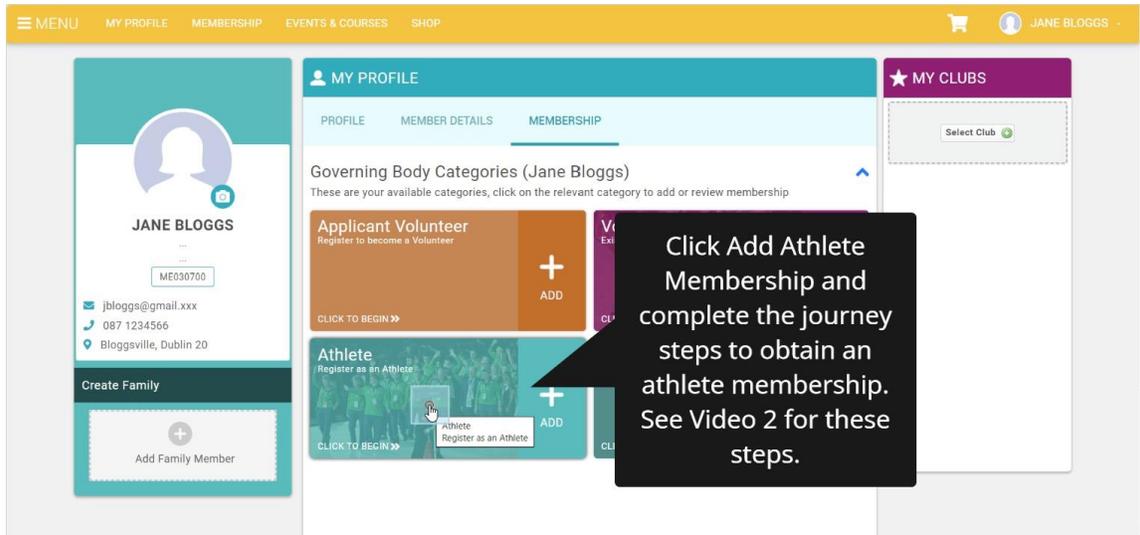
- Special Olympics Ireland Communications**  
We would love to keep you updated about our work and let you know how you can help transform lives through sport. We may also keep you updated by post. You can opt-out or change your preferences at any time by unsubscribing or contacting us at preferences@specialolympics.ie
- Three checkboxes: "Email", "Phone", and "SMS". The "SMS" checkbox is selected.
- JustGo Communications**  
Two checkboxes: "I would like to receive..." and "I would like to receive information from JustGo's partners or affiliates". Both are unselected.

Below the preferences is a "Privacy Notice" section with an upward arrow and a line of placeholder text: "This is a demo section content. Please change this...". A black callout box with white text points to the "SMS" checkbox, stating: "Chose to opt in to marketing communication preferences – you can chose any, all, or none".

## 1.28 Accept and Continue – to accept the terms and conditions

This screenshot is identical to the one above, but with a mouse cursor hovering over the green "Accept & Continue" button. A black callout box with white text points to the button, stating: "Click Accept & Continue ( even if you did not opt in to anything, it will just move you on to the next step)".

**1.29 Add Athlete Membership and take the steps required to complete the journey**



**1.30 Scroll down and complete all of the steps required to complete the journey – contact information/athlete health record and consents to participate.**

