



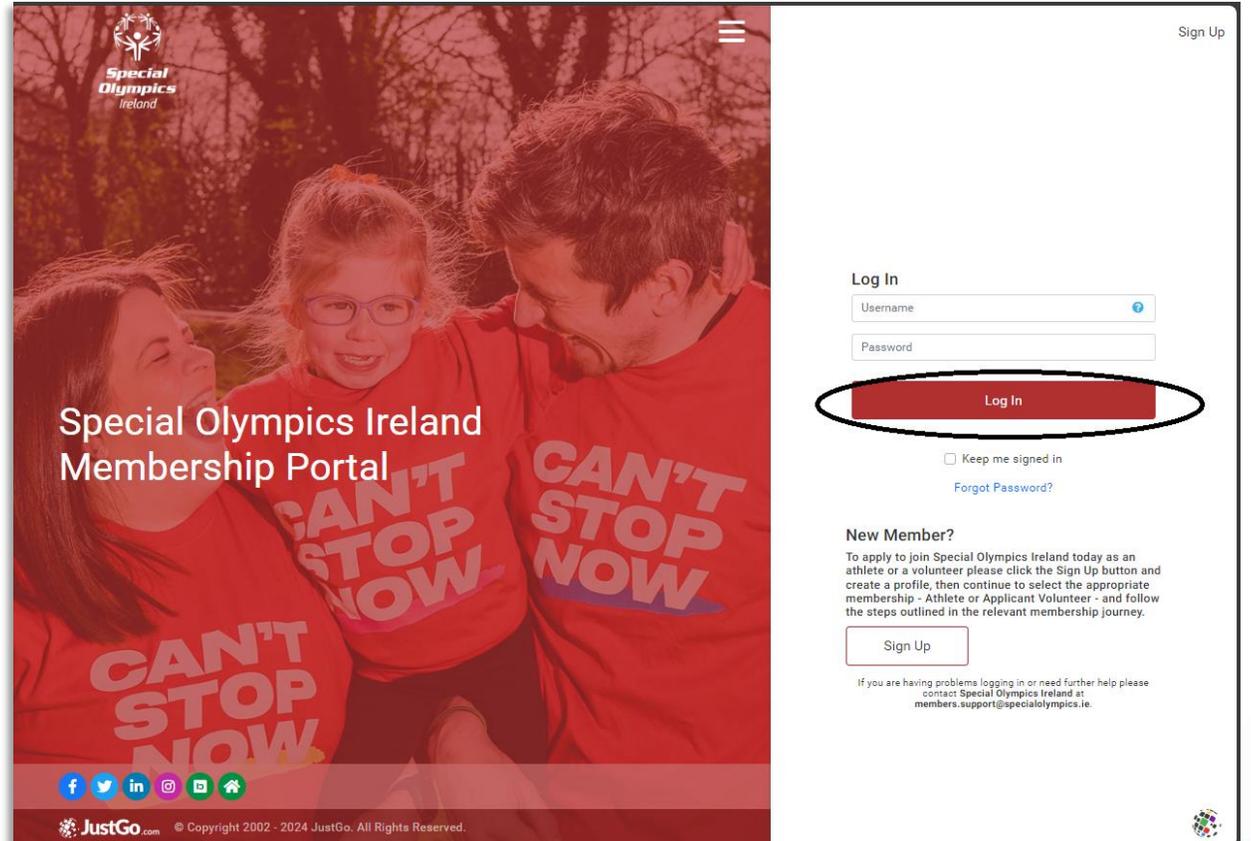
Special Olympics
Ireland

How do I update my details?

This guide will cover:

- How to log in
- Updating your photo
- Updating your basic details
- Updating your emergency contact
- Opt-Ins

Log into your JustGo account using your membership id/username and password



The screenshot shows the Special Olympics Ireland Membership Portal. The main header features the Special Olympics Ireland logo and a navigation menu. The background image shows a family of three (a woman, a young girl with glasses, and a man) wearing red t-shirts with the slogan "CAN'T STOP NOW". The text "Special Olympics Ireland Membership Portal" is overlaid on the image. At the bottom of the image are social media icons for Facebook, Twitter, LinkedIn, Instagram, YouTube, and a home icon, along with the JustGo.com logo and copyright information: "© Copyright 2002 - 2024 JustGo. All Rights Reserved."

Sign Up

Log In

Username

Password

Log In

Keep me signed in

[Forgot Password?](#)

New Member?

To apply to join Special Olympics Ireland today as an athlete or a volunteer please click the Sign Up button and create a profile, then continue to select the appropriate membership - Athlete or Applicant Volunteer - and follow the steps outlined in the relevant membership journey.

If you are having problems logging in or need further help please contact Special Olympics Ireland at members.support@specialolympics.ie.

Update your Photo

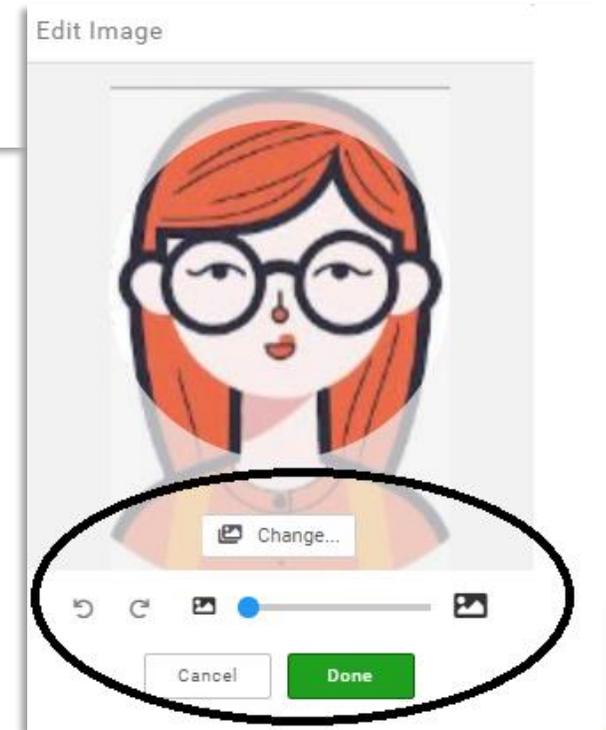
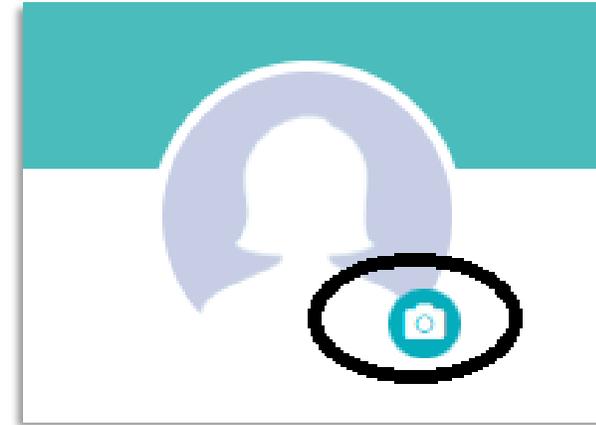
Click the **camera** on your photo to upload a photo

Choose your photo

Zoom as appropriate

Click '**Done**' when you are finished

Remember the photo is used on your digital pass so must be a head and shoulders shot

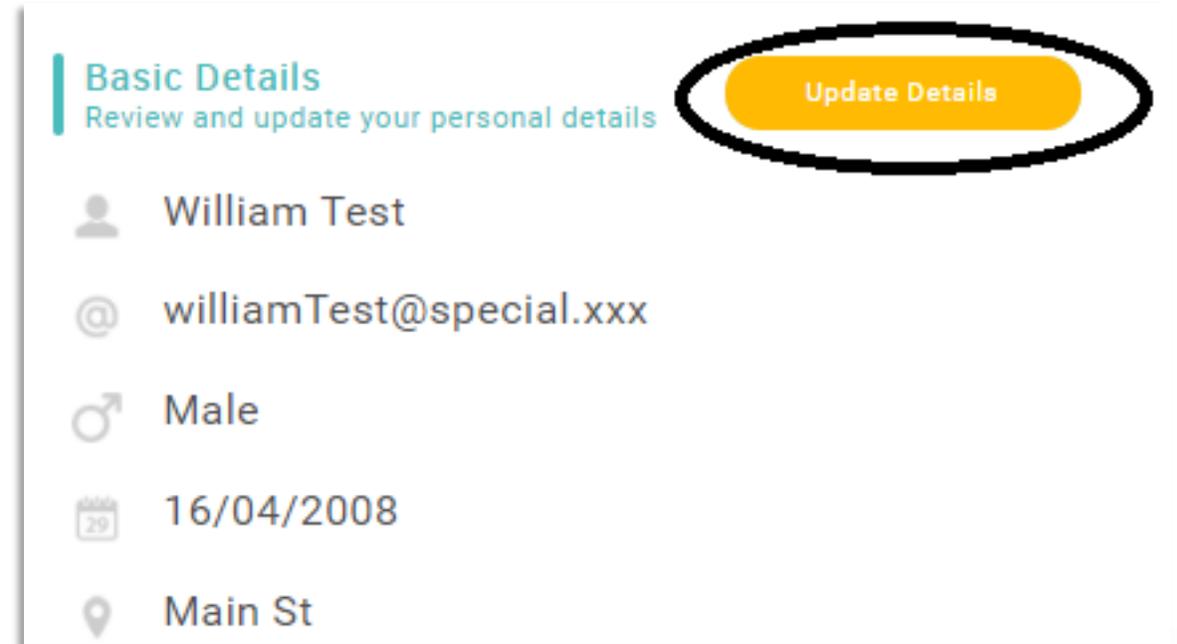


Update your Personal Details

Once you've logged in click the **'Profile'** tab, then **'Basic Details'**

You will see a yellow **'Update Details'** button at the top right of your profile

Click this button to start your updates

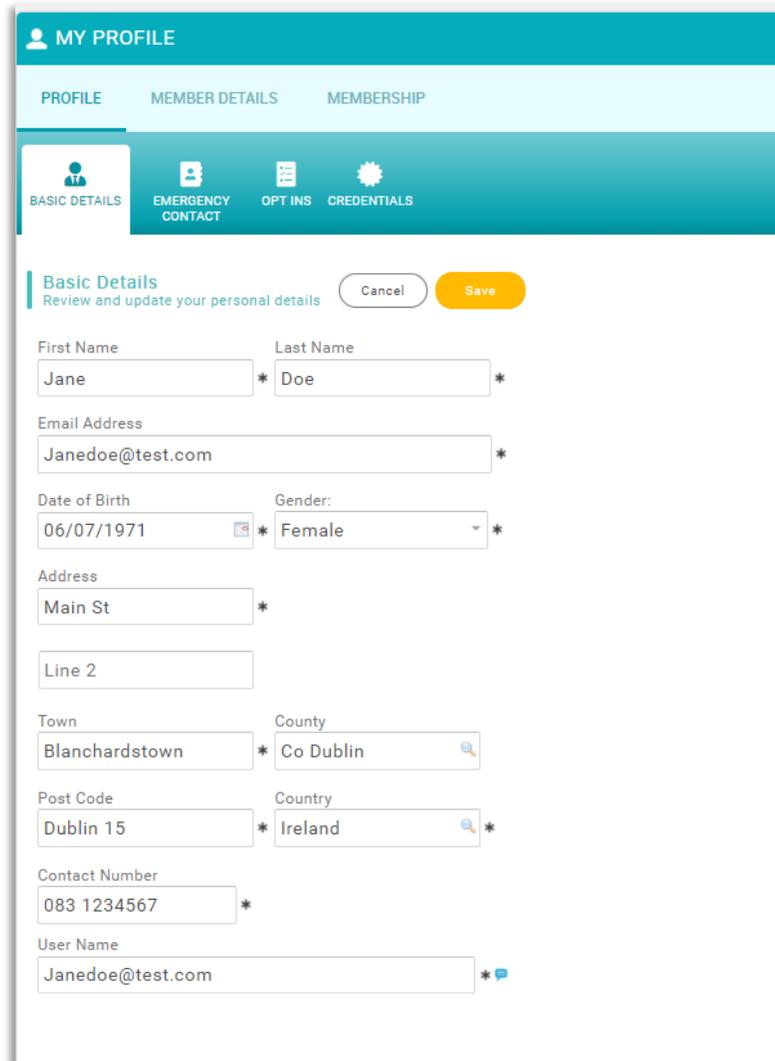


The screenshot shows a user profile page with the following details:

- Basic Details** (highlighted in blue)
- Review and update your personal details
- Update Details** (yellow button, circled in black)
- William Test
- williamTest@special.xxx
- Male
- 16/04/2008
- Main St

Update your details

Click **'Save'** at the top of the screen



MY PROFILE

PROFILE MEMBER DETAILS MEMBERSHIP

BASIC DETAILS EMERGENCY CONTACT OPT INS CREDENTIALS

Basic Details
Review and update your personal details Cancel Save

First Name * Last Name *

Email Address *

Date of Birth * Gender: *

Address *

Town * County *

Post Code * Country *

Contact Number *

User Name *

Update your Emergency Contacts

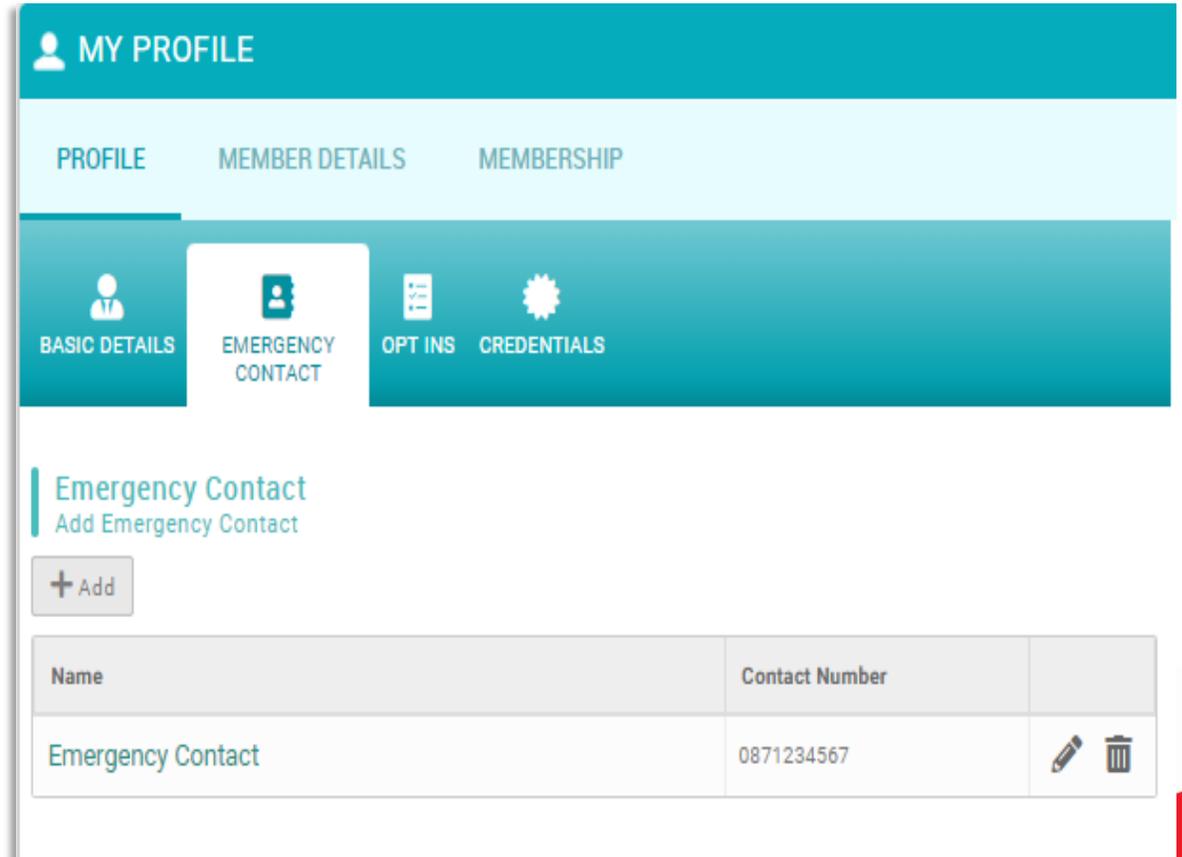
Once you've logged in click the **'Profile'** tab, click **'Emergency Contacts'**

Click the **pencil** to the right of your emergency contact

Enter new contact details & click **'Done'**

To add an emergency contact, click the **'Add'** button

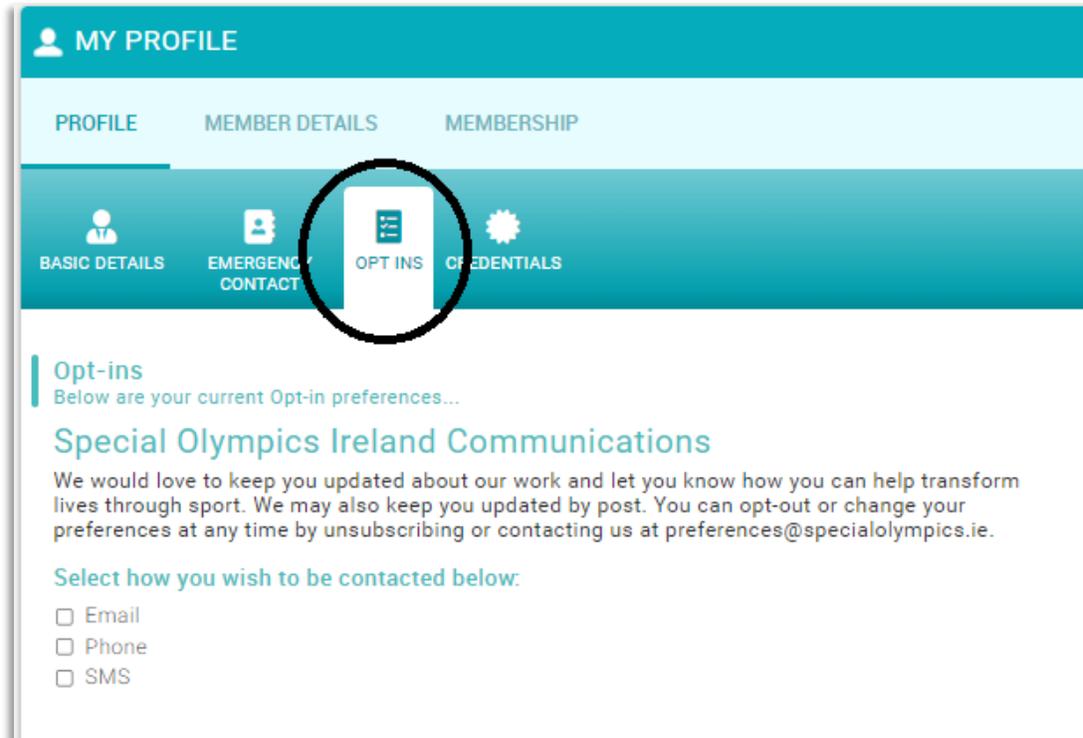
You are not required to enter an email address



The screenshot shows a user profile page with a teal header 'MY PROFILE'. Below the header are three tabs: 'PROFILE', 'MEMBER DETAILS', and 'MEMBERSHIP'. Underneath are four menu items: 'BASIC DETAILS', 'EMERGENCY CONTACT' (which is highlighted), 'OPT INS', and 'CREDENTIALS'. The 'EMERGENCY CONTACT' section is active, showing a title 'Emergency Contact' and a sub-header 'Add Emergency Contact'. There is a '+ Add' button. Below this is a table with one row of contact information.

Name	Contact Number	
Emergency Contact	0871234567	 

Click the **‘Opt ins’** tab to change your marketing communications preferences



MY PROFILE

PROFILE MEMBER DETAILS MEMBERSHIP

BASIC DETAILS EMERGENCY CONTACT **OPT INS** CREDENTIALS

Opt-ins
Below are your current Opt-in preferences...

Special Olympics Ireland Communications

We would love to keep you updated about our work and let you know how you can help transform lives through sport. We may also keep you updated by post. You can opt-out or change your preferences at any time by unsubscribing or contacting us at preferences@specialolympics.ie.

Select how you wish to be contacted below:

- Email
- Phone
- SMS