

Athletics Track Officials & Volunteers

Supported by: Track Referee & Competition Manager

Brief summary: Support the running of track events

Key Tasks & Responsibilities:

Track Judge

- Receive heat sheet from the start line coordinator
- Notify place judges of the number of athletes and allocate judges to the placement positions
- Confirms to Head Timekeeper when judges are ready for the race to start
- Record places on heat score sheet as per information provided by the Place Judges. Act as an arbiter in the event of any disputes
- Record any disqualifications on heat score sheet (as per information from Track Referee)
- Attaches electronic time receipt to heat sheet
- Pass the heat sheet to results “runner” (volunteer)
- Ensure athletes leave the track safely

Start Line Coordinator

- Receive the heat sheet from the Staging Escort volunteer
- Inform the Starter volunteer of type of race and distance
- Ensure that all athletes are positioned on the correct start line for the event (100m, 400m etc.)
- Ensure that all athletes are lined up in the correct lane, as per the schedule. If more than one division is racing at once, a separator lane will be between the divisions
- Check heat sheet for any special requirements (touch start or flag start) and inform Starter volunteer
- Pass heat sheet to Track Judge at finish line

Starter

- Communicates to the athletes on how they will start the race “On your marks, get set.... followed by the start gun”
- Communicates with the Head Timekeeper to ensure that the Timekeepers are ready. This can be done with a flag system (Head Timekeeper puts a white flag up when they are ready to start)
- Operates the electronic start system
- Notifies Track Referee of any false starts

Head Timekeeper

- Issues Timekeepers with the electronic start button
- Ensures all Timekeepers know to press the button as athlete crosses the finish line
- Speak with Track Judge to confirm division, no of athletes from any adjusted heat sheet
- Allocates Timekeeper & electronic button to each lane in the race
- Signals to the Starter when the finish line is ready for the next race by raising a white flag. The red flag should be raised when timekeepers are busy

Timekeepers

- Timing System checked at the start of the day. The Head Timekeeper will go through how to use the system at the start of the day. Should there be any issues with the timing system then Timekeepers will revert to using stop watches.
- Head Timekeeper will signal to timekeepers, when to prepare for a race to begin
- When the athlete crosses the finish line, the Timekeepers assigned to each lane press their button

Finish Place Judge

- Identify race finishing positions as allocated by the Track Judge, recording the position of the athletes as they cross the line, noting the lane number on the athlete bib

Runner

- After each event, takes the completed heat score sheet to GMS team to process the results